



# 9ine App Welcome Pack

SEN Marketplace

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## Welcome Singapore Education Network Organisations

It's a pleasure to welcome you to 9ine!

We work in partnership with organisations which represent almost 5000 schools, across 120 countries - 9ine are the partner of choice for not-for-profit associations and accreditation organisations for Independent and International Schools. We formally support:

- [Japan Council of International Schools](#)
- [Council of International Schools](#)
- [ICAISA](#)
- [Canadian Accredited Independent Schools](#)
- [Association of Waldorf Schools of North America](#)
- [Southern Association of Independent Schools](#)
- [British Schools in the Middle East](#)
- [ISBA](#)

And informally support:

- Association of National and Private Schools (ANPS), Indonesia
- International Schools Association Thailand
- Pennsylvania Association of Independent Schools
- California Association of Independent Schools

### **Sharing our knowledge and expertise**

We place considerable emphasis and resources on advancing our understanding of privacy and cyber threats. This is made possible by our in-house privacy and cyber security research team, investing their time in the exploration of global privacy law to benefit the schools that we work with. Not only do our clients receive value from our extended investment in research, but we ensure all schools have the opportunity to benefit from our knowledge through our twice yearly [Education Privacy & Technology publication](#). This is published, available free of charge and supported by a webinar program where the author of each article will discuss their topic, providing readers the opportunity to advance their understanding and learn more.

All the best,



Mark Orchison, Founder & CEO

## Who are 9ine?

9ine are the leading technology consultancy in compliance and security for the education sector. We help schools by providing data protection and cyber security compliance solutions to organisations of all types and sizes. Where any standard consultancy will get you through 60% of a privacy program using a generalised framework, they usually falter during the crucial final stages due to a lack of experience in the education sector, leaving schools stranded with an incomplete compliance program. 9ine however, guides you through the crucial last 40% of your school's comprehensive privacy program. Our in-house experts have a myriad of experience working with, and in schools; this is why our 300+ client schools worldwide trust 9ine.

Our vision is to help your organisation by providing you with affordable, intelligent, and automated solutions to reduce the workload when managing compliance requirements. Protecting children from harm is front and centre of 9ine's solutions and services. Our technology is developed to aid schools in identifying risks of harm and in doing so, being able to react and mitigate those risks. The starting point for this is our technology, a SaaS App for data privacy and protection which enables you to quickly and efficiently manage your compliance.

## Our Vision



**To be the leading EdTech organisation providing independent, evidence based, no-nonsense advice and guidance on how to practically achieve outcomes through technology and practice.**

## Why you should use privacy management software

The 9ine App is a privacy management software, acting as a governance, risk and compliance (GRC) platform which enables schools to manage their requirements surrounding safeguarding & data privacy. 9ine is a consultancy within compliance, meaning that our app is compliant, powered by our in-house consultants.

Your data privacy and safeguarding tasks, whether they are carried out daily or annually, can be streamlined and automated by consolidating your school's privacy program through the use of the 9ine App. Each of the app's modular features, from "record of processing" to our newest releases "vendor assessment" & "risk management" are built upon workflows which plainly guide you through step-by-step processes that all integrate to evidence your school's compliance to your country's data privacy and safeguarding legislations.

The procedures within the app have been structured to remove all the redundant processes which waste time, speeding up how long it takes to document the ways in which subject data is processed within, and outside of your school.

The entire data protection compliance program can't fall entirely on one person's shoulders, it simply doesn't work that way, which is why schools have been given an unlimited number of users within the app. Sharing responsibility cross-departmentally is useful for a handful of reasons. Firstly, not all data incidents happen in one part of the school, as one person it's impossible to know what is going on everywhere at a single point in time.

The chance of single person dependency also arises, meaning that just one person understands how the compliance program works, and if they were to leave or fall ill, the system would not run efficiently. With the transient nature of international school staff, there is less room for single person dependency, the 9ine privacy management app can help to create an adequate privacy culture for all staff, meaning that workflows can carry on seamlessly without disruption. By sharing responsibility, the risk of becoming non compliant with data privacy law diminishes. Finally, without more than one person working with data privacy in the school, the risk of subjectivity is heightened. A compliance program should be objective, with peer reviewed risk analysis and documentation to achieve the most accurate outcome. Doing this alone is near impossible, which is why it is important to share roles and responsibility within the school.

# 9ine's Privacy Management Framework

The 9ine Privacy Management Framework is a modular based, structured framework which can be used to build an adequate privacy program and culture in your school. Regulatory authorities will usually provide a generic framework for organisations to use. However, 9ine has taken the key principles from these and created a comprehensive, education specific framework that will ensure that schools can obtain compliance with privacy law whilst protecting the members of their school community adequately.



9ine's framework has been created over years of development and can be mapped to any domestic or international law in order to operationalize the principles of the law into actionable steps which, when implemented, will help an organisation to demonstrably show compliance with the law. To download your copy of the framework, use the link [here](#) or click the image above.

## Governance, Risk & Compliance Software

The checkpoints listed to the right summarise the key features and functions of the 9ine App - with "Vendor & Third Party Assessment" and "Risk Management" being our latest offerings to assist in managing your school's privacy program.

**Vendor Assessment** helps your school identify and analyse the potential risks that come with all third parties used in your day-to-day operations; including contractors, data processors, IT providers and EdTech platforms & services.

**Risk Management** gives you the ability to centrally manage and visualise privacy risks, in turn letting you prioritise any mitigation and remediation efforts; a comprehensive overview of your school's privacy risk profile.



**Records of processing** define the end-to-end process to initiate and evaluate assessments along a guided workflow. Link and map relationships between business processes, countries, and vendors to understand how information flows through your school. Analyse risks of processing to determine the need for DPIAs / PIAs.

### A specialist platform for schools

Operationalise the GDPR, LGPD, PDPA, PIPEDA, C-11 and many more providing intelligence, automation and flexible solutions to operationalise your privacy programme.

- ✓ Accountability
- ✓ Records of Processing / Data Mapping
- ✓ DPIA / PIA
- ✓ Data Breach Management
- ✓ Vendor & Third Party Assessment
- ✓ Transfer Impact Assessment
- ✓ Child Rights Impact Assessment
- ✓ Risk Management
- ✓ Task Management
- ✓ User Access Control
- ✓ Training, Support & Research

**Child rights impact assessment** capabilities are built into the app to ensure risks associated with safeguarding, profiling and automated decision making are considered before any new EdTech systems, software and platforms are used.



If you require further support in using the 9ine App, then our DPOE (data protection office essentials) services may be suitable for you! In subscribing to DPO Essentials, you will be able to access 9ine's template documentation & resources, advisory support, receive suitable training, and perform annual cyber vulnerability penetration testing.

For further information regarding DPOE, please contact Head of Commercial, James Wigginton, on [james.wigginton@9ine.com](mailto:james.wigginton@9ine.com)

## 9ine App Trial, Onboarding & Support

### **How to register**

To register for the 2 week 9ine App trial, please follow the steps below:

1. Navigate to the [9ine app sign up page](#)
2. Fill out all the required fields and click "Create an Account"
  - 2.1. Please note that using a personal email will result in a slight delay in access, due to further validation being required
  - 2.2. If you require more than one member of staff to have access to the same trial licence, please [get in touch](#)
  - 2.3. Note that the first email / person that is used to register will be designated as the primary admin

Thank you for taking the time to consider the welcome pack!

All the best,

The 9ine Team